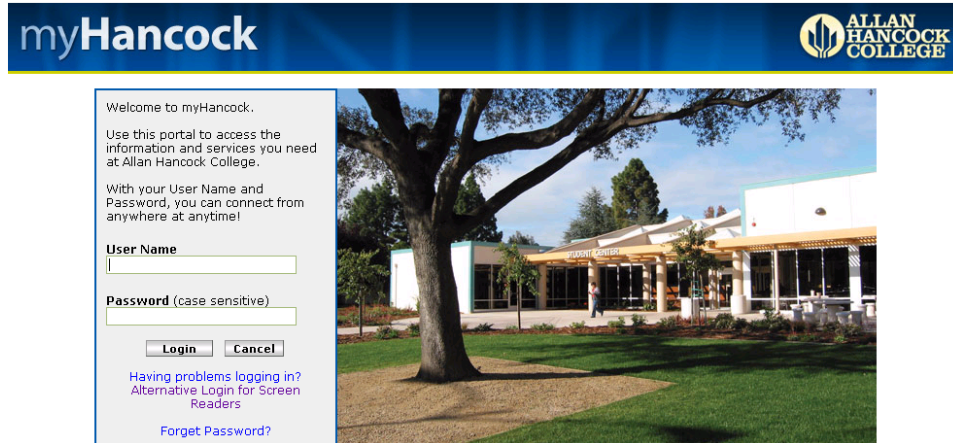


How to Pay Your Fees Online

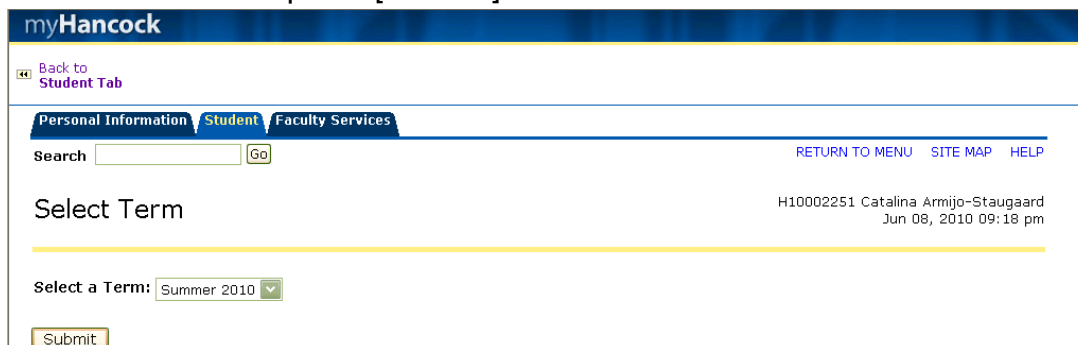
1. Enter the “myHancock” website



2. Click on the **Student** tab.
3. Then click on **Pay Fees**



4. Select current Term and press [**Submit**] button



5. You will be taken to the “Account Detail by Term” screen to view your account. Press the [**Pay Now**] button.
6. You will see your full account balance. Press [**Submit**] button.
7. The credit card payment screen will appear. Follow the instructions to enter in your payment.